

## **Water Line and Meter Connection Instructions**

1. The property owner shall expose the concrete or plastic meter box by clearing all debris, trash, brush, grasses, etc. in an area of at least a 5' diameter around the box, and will also clear a path to provide access to the box so Sandy Point personnel can see where the box is and access it to set the meter. Owner is responsible for disposal of the debris. This step must be completed before a meter can be set.
2. Call the Sandy Point office at 360-384-3921 to request a meter set at your site one full working day in advance of when you wish the meter to be set.
3. Once the meter is set, dig out the box so you can connect your pipe and fittings to the meter to supply your water line. Be careful not to stress or damage the supply line to the meter. You are allowed to remove and set aside the plastic or concrete meter box to make this connection. However, any damage you cause to the box, meter, or supply line is your responsibility and you will be billed for repair or replacement of same.
4. Install a shut off valve for your personal use, not closer than 3' downstream of the meter to avoid future "turn on" and "shut off" charges (Only Sandy Point personnel are authorized to operate the meter shut off valve in the meter box and a service charge is billed for this service).
5. From your personal shut off valve, maintain a distance of not less than an additional 3' to the nearest fixture including but not limited to a yard hydrant.
6. Your licensed plumber or utilities installation subcontractor may use a minimum of 200 psi rated black poly water pipe or equivalent PEX pipe for your water supply line from the meter to your house. Keep your piping below the frost line to avoid your water line from freezing. Remind your contractor to call for locates at (811) or (1-800-424-5555) 2 full working days before digging – if they hit our water line, the property owner is responsible for the repair costs.
7. Any water leaks on the property owners' side of the meter will be billable to the property owner. The property owner is responsible for any repairs and related costs on the property owners side of the meter.
8. The connection point of your water pipe to Sandy Point's meter shall be by way of a;
  1. Brass "Ford" brand Meter Angle Check Valve (Ford # HA31-323NL or equivalent)
  2. Brass "Ford" brand compression fitting (Ford #FOC8644QNL MIP x IPS Quick Joint Adapter, with a 1" IPS Ford #72 stiffener insert, or equivalent)
  3. Brass "No Lead" make up fittings (If needed between the above items)
9. Once you've made your connection to the meter, call the office at 360-384-3921 one full working day in advance of when you want your connection inspection by Sandy Point. You may backfill your water line but leave 3' of your private service line, beginning at the meter, exposed until after the inspection.
10. You will be required to keep the area around the meter box clear of brush, grass, and weeds so Sandy Point personnel can access, maintain, and read the meter.
11. If you have questions, please contact the Sandy Point office at 360-384-3921.